



School Gateway Instructions

School Gateway uses the email address and mobile phone number school has on record.

It is available as a website and as an app, and the setup process is simple, taking no more than a couple of minutes.

Instructions for the app

1. Search for **'School Gateway'** in Apple App Store or Google Play, or on your phone go to www.schoolgateway.com/apple (Apple) or www.schoolgateway.com/android (Android)
2. Install the app and if you are asked, then say **yes** to **'Allow Push Notifications'**
3. When you launch School Gateway for the first time, please select **'New User'** and enter the email address and mobile telephone number you have registered with school
4. The system will send a PIN code to your phone; please enter this PIN code and the app will be activated.

Instructions for the website

1. Go to www.schoolgateway.com
2. When you visit the School Gateway website for the first time, please select **'New User'** and enter the email address and mobile telephone number you have registered with school
3. The system will send a PIN code to your phone; please enter this PIN code and your account will be activated.

Change of email address or mobile telephone number

If you change your email address or mobile telephone number, let school know so we can update our records.

Find out more

If you would like to find out more click [here](#).



Evidence for Learning (EFL) Family App Instructions

The EFL Family app uses the email address school has on record.

School must first set you up for the app; you'll then get an email, essentially giving the information below.

Login details

- Domain: dorin
- Username: *your email address*
- Password: *your password*
(If you have forgotten or haven't one, use the **'Forgot Password?'** link on the login screen.)

Instructions for the app

Search for **'Evidence for Learning Family'** in Apple App Store or Google Play and install the app.





Dorin Park School

Applying for Free School Meals (FSM)

The below (2023-24) CWaC letter explains how you can apply for free school meals if you have not already. There are eligibility checks, so you might find you are not eligible for them.

But if you claim and are eligible, school is then able to claim a pupil premium payment for the pupil, which we can use to further school provision.

The letter mentions school years Reception, 1, and 2, but free school meals can be claimed for other school years too.

For those of you with children in school year 2 moving into school year 3 in autumn:

To now, you will have been on Universal Free School Meals (UFSM). **This entitlement finishes at the end of school year 2.** If you want free school meals from September, you will have to make a claim and pass the eligibility checks. Otherwise you will be charged for school meals from September.

The direct link to the CWaC school meals page can be found here:

<https://www.cheshirewestandchester.gov.uk/residents/education-and-learning/free-school-meals>

Our Family Liaison Officer, Maxine Nevitt, will be happy to offer assistance if you need it for completing an application.



Complete the online application form to claim additional funding for your child's school



Dear Parents and Carers,

We are asking parents and guardians whose children go to school in the Cheshire West and Chester area, have a child in reception, year 1 or year 2 in September 2024 and have an entitlement to free school meals to complete an on-line application for free school meals.

Please go to www.cheshirewestandchester.gov.uk, Schools & Education, then Free School Meals where you can apply on-line. The on-line eligibility checker will notify you straight away if you do or do not qualify. We will start to accept applications for Free School Meals from July 2024, please do not apply before July 2024 as your application may not be accepted.

All pupils in the above year groups will be able to receive a school meal at no cost to the parent/guardian. We need to ensure that all parents/guardians that have a statutory entitlement to a free school meal complete the on-line form. We will then be able to confirm whether the school is entitled to claim the pupil premium for your child.

The Pupil Premium is extra money given to your child's school to spend on resources such as one to one tutoring, music lessons, extra-curricular clubs and school trips. For 2024/2025 this is **£1455 per pupil, as at today (Primary Schools)**. Funding is based on children registered for a free school meal, further reinforcing the importance of making sure all those who qualify are actually registered.

Your child may be entitled to receive free school meals if you are entitled to receive one of the following:

- Income Support
- Income-based Jobseeker's Allowance
- Income-related Employment and Support Allowance
- Support under Part VI of the Immigration and Asylum Act 1999
- The Guarantee element of State Pension Credit
- Child Tax Credit, provided you are not entitled to Working Tax Credit and have an annual income that does not exceed £16,190.
- Universal Credit (Provided you have an annual net earned income of no more than **£7,400**)



It is really important that you complete the on-line form to help make sure your child's school is funded as well as possible. If you cannot apply on-line you can telephone Free School Meals on 0300 123 7039, but this is only if you do not have access to the internet.

Yours sincerely
Free School Meals