



# Dorin Park PTA Meeting

## Thursday 16 June 2022

### Minutes

#### **Time and Location**

7.30pm – Home via Microsoft Teams

#### **Present**

Amanda Hartley, Lesley Body, Lucy Lee, Gillian Driscoll, Naomi Cowley, Karen Nash, Jay Hartley, Nicole Luijnenburg, Claire McKelvey, Bridget Aldridge, Sarah Adam

#### **Apologies**

Helen Muggleton, Amanda Glennon, Lisa Robertshaw, Graham Davies, Amanda East, Vicky Roberts, Maxine Nevitt

#### **Item to be minuted:**

The Charities Commission has come back to Karen to say that they're happy with our response that we're saving up for a large project (car park).

#### **Actions from previous meeting**

- Karen – Karen has had feedback from the CO-OP about the local community fund and has giving them the info that we need money to resurface the car park – ongoing
- Jane Rowlinson – to write up a letter how the Storyhouse projects are getting on – ongoing. Jane wants to get some pictures and videos together of some mini productions lately. Visits to Storyhouse are in the pipeline.
- Amanda – to write a page about what the PTA is spending the money on and distribute this – ongoing. Lesley is going to put some info on the noticeboard about what the PTA is doing and spending the money on with some pictures and thank you cards. Lesley has put the summer fair posters up.

- Lesley – B&Q have put a stop on ‘community reuse’ scheme for now, but Lesley will check again – ongoing.
- Everyone – to keep using Easy Fundraising while shopping online

### **Summer Fair – 3 July 2022 (12 till 4pm)**

We have 61 stalls!! And we have 41 volunteers so far.

#### **Actions:**

- Amanda will send the volunteer rota out this week – done in the meantime
- Amanda is still waiting to hear from the band
- Claire will make a ‘thank you’ board with our sponsor logo’s, and if there’s enough space a ‘thank you’ to whoever offered raffle prizes + did we agree on a warning sign about the pond next to the thank you board?
- Karen will contact people she knows in Helsby about hay bales
- Karen will check if she can arrange a generator
- Karen to arrange the 9 cash floats we need (incl a small float for change at the two entries into the park)
- Lesley will speak to Darren if she can place her changing bed in the room in the pavilion
- Lesley’s Paul will bring the second bbq
- Lesley will buy clickers, about 10 more hi-vis vests, more raffle books, rubbish bags and two buckets for the entrance money (50p for adults, children go free)  
And we need ice for the cool boxes
- Lucy – can we borrow the red tables & chairs from school?
- Lucy – the first aiders all need to have a mobile phone and a walkie-talkie
- Amanda Glennon – to make a few more Makaton signs / symbols for on the day
- Everyone – if anyone has a spare gazebo and cool boxes (with cool elements would be great) please bring them along

#### **Treasurer Report**

With regards to the summer fair we have already raised £465 for the stalls and £140 for the sponsorship, and that’s before we’ve even started the actual day of the fair! A updated Finance Report will be sent with the next minutes.

#### **Boohoo Sales**

Boohoo plans: we still have 17 boxes in stock. Agreed was that we’ll do one big sale at the summer fair. Agreed was to sell everything for £1 at the fair, we’ll advertise it as ‘end of stock sale’. We can use the same rails as we’ve used on the Boohoo clothes sale in April. Whatever has not been sold will go to Roberts Recycling in bin bags for the collection on the 6<sup>th</sup> of July from school. We will donate a percentage of the money from Roberts Recycling to a Ukraine charity.

## **Roberts Recycling**

Next collection dates are:

Wednesday 6th July 2022 (leftover Boohoo clothes included!)

Wednesday 16th November 2022

## **Fundraising Ideas**

Our regular fundraisers that keep us ticking over are:

- School lottery
- Easy fundraising
- Roberts recycling
- Our quarterly raffles

## **AOB**

We have ended up being third with the Asda Green Tokens and we are waiting for the award of £300.

LC Enduro have given various collection boxes which is great. **Action – Lesley to send a thank you card to them.**

## **Next PTA Meeting**

Next meeting is booked for Wednesday 06.07.2022 at 7.30pm via Microsoft Teams.

Nicole Luijnenburg