



Dorin Park PTA Meeting

Thursday 10 March 2022

Minutes

Time and Location

7.30pm – Home via Microsoft Teams

Present

Amanda Hartley, Lucy Lee, Gillian Driscoll, Naomi Cowley, Karen Nash, Jay Hartley, Lesley Body, Nicole Luijnenburg, Sarah Adam, Claire McKelvey.

Apologies

Helen Muggleton, Amanda Glennon, Lisa Robertshaw, Vicky Roberts, Graham Davies, Maxine Nevitt, Bridget Aldridge.

Actions from previous meeting

- Karen – Karen has had no feedback from the CO-OP about the local community fund and will apply again in April – ongoing
- Jane Rowlinson – to write up a letter how the Storyhouse projects are getting on.
- Amanda – to write a page about what the PTA is spending the money on and distribute this + putting it on the notice board in reception.

There's also a 'Tweet of the Week' about what school and/or the PTA have funded. Gillian asked about an alternative who don't use Twitter or Facebook. Lucy mentioned school is going to replace Twitter with Facebook posts as per September. More information on the website has also been suggested.

- Lesley – B&Q have put a stop on 'community reuse' scheme for now, but Lesley will check again – ongoing. Lucy mentioned any paint and garden stuff for forest school is good.

- Everyone – to keep using Easy Fundraising while shopping online and to keep voting for the ASDA Green Tokens.
- Maxine – to send a letter to all parents to vote for us.
- Amanda / Lesley – to ask Debbie, our Catering Manager, in the kitchen if she knows any specific hot water urn.
- Lucy was asked in the last meeting if there are certain times in the year when school is already asking for donations. She mentioned the only real issue is around Christmas. So with regards to the PTA we'll just stick with Santa's Grotto and a raffle for Christmas. Apart from that Easter and Halloween are good fundraise opportunities for the PTA.

Lesley's AGM report

Lesley talked about the aim of our PTA, our regular fundraisers that keep us ticking over, this year's summer fair in July, and the amazing work everyone puts into the PTA. A big thanks to everyone for their support over the last 12 months! **And of course a BIG WELCOME BACK to CLAIRE!**

Successes for 2021/2022: we welcomed new PTA members and during the challenging times our PTA has £18.228 in the bank which is amazing.

New for 2022: April Easter competition and raffle, July summer fair, Halloween and Christmas activities and our regular fundraisers like the school lottery, Easy fundraising, Roberts recycling and our quarterly raffles.

Special thanks to Amanda and Jay for organising the Santa's grotto, to Helen for the donations from Mostyn Garage, to Maxine for coordinating the raffles and coffee mornings and to everyone else who have given their time to make these events possible!

Treasurer Report

Karen said more money has come into our Just Giving account from LC Enduro, school lottery has given us a good amount, Easy fundraising, own clothes day for the Elsie Ever After Charity.

Expenditure: two regular invoices from Just Giving, two Big Yellow invoices, license for summer fair (Council).

Our grand total is now: £18.451. Allocated: Storyhouse, playground (about £10.000 in total).

Action – Amanda / Karen to send a 'thank you' card to the Elsie Ever After Charity

Nominations & Resignations

It was a hard decision for Claire but she has sent in her letter of resignation and handed over her files to Lesley. She wanted to thank for all the support and wish Lesley good luck with the amazing work she is already doing. Everyone is thanking Claire massively for all her hard work!

Amanda mentioned that we have to keep on working in line with the GDPR rules. We need to be mindful to hold at least 3 meetings a year and we need 5 committee members to agreeing on decisions.

Everyone is happy to stay in their current roles and everyone in the meeting was happy for Lesley to stay on as Chair, Amanda as Vice Chair, Nicole as Secretary, Karen as Treasurer and Maxine as School Liaison Officer.

There was a nomination for Gillian to take on the Publicity Officer role. But Gillian doesn't have the capacity to do it understandably because of full-time work. Gillian suggested one of school's pupils could potentially take on this role and help as work experience.

Action – Lucy to communicate this to the Six formers.

Boohoo Sales

Lesley will still do car boot sales and has a rail at Dorin's coffee mornings.

Our next Boohoo sales will be on Saturday the 9th of April in the school's hall.

Action – Claire to see if she can find the email from the lady she knows who has clothes rails.

Action – everyone: we need volunteers to get everything ready on Friday the 8th and to help out on the 9th during the sales.

Suggested was to take an iron board on the 8th and to put clothes aside, that we think we can't sell, for Roberts Recycling.

Nicole suggested as a PTA we should really support one of the charities in aid of the Ukraine. Amanda suggested to donate money we make from the Boohoo sale to Aviva (who have a partnership with the British Red Cross), they match Pound to Pound what we put in.

Action – Amanda / Lesley to arrange this after the Boohoo sale in April.

Summer Fair – 3 July 2022

What has been done so far:

- A meeting has been set up with Debbie Campbell, Catering Manager in school, re a BBQ on the fair.
- Helen has agreed to do the dog show again. Amanda has contacted a charity called Ark Angels, who care for abandoned and unwanted animals, and they are more than happy to help out with the dog show with their volunteers. Helen has been in touch with Ark Angels already.
- Amanda has contacted previous stall holders, 13 of them seem to have gone under during Covid unfortunately. So far we have 15 stalls confirmed. We will also have free games and crafts stalls. Karen mentioned we need to have enough drinks in, especially if it's a warm day.

Suggestions and other discussions:

- Lucy suggested to organise a week of donations in advance (e.g. on Monday people could donate bottles with drink, on Tuesday toys etc).
- Radio's and clickers have been suggested.
- Gillian suggested a uniform swap or sales.
- Entertainment: last summer fair we had the mascottes walking around but they can't do it this time. Amanda has got the ball rolling with a band.
- Nicole is chasing Jemma from Space up to ask if she wants a stall.
- Gillian suggested Brio Leisure Centre.
- Suggestion: a petty cash log book and box.
- Amanda asked how many stalls we wanted. Last year we had about 40-45 stalls, so 50 was suggested for this year.
- Tombola or lucky dip was suggested for books (incl. children books).
- Amanda will draft a sponsorship letter for the summer fair. This has been sent to all of us in the meantime.
- We need a few craft stalls.
- We need to have a conversation about the rubbish too.
- We need a lot more volunteers than at the last summer fair.

Actions:

- Lucy to ask how many volunteers there are in school + ask for gazebo's.
- Amanda to contact DJ Jay if he's available? Or was it decided that it will be too much going on?
- Action – Karen mentioned one of her friends is the head of Marketing at Dee 106.3 and she'll ask what they can do for us.
- Action – Karen sends a weekly email to us who have agreed to have a stall at the summer fair.
- Action – everyone to ask around with friends & family if anyone has gazebos we can borrow (we need at least 10!) and to let Amanda know if we know of any companies, charities etc to have a stall on the fair.
- Action – Lucy to ask some of the Six Formers and our IT coordinator to take some video clips and pictures during the day so that they can be played and shown in the lead up to next year's fair.
- Action – Everyone to try and source more raffle prizes, especially from pubs and restaurants.

Easter

Helen Muggleton has sourced some great boxes of Easter eggs from Mostyn Garage!

We have a total of 10 raffle prizes at the moment.

Roberts Recycling

Next collection dates are:

Wednesday 13th July 2022

Wednesday 16th November 2022

Fundraising Ideas

Our regular fundraisers that keep us ticking over are:

- School lottery
- Easy fundraising
- Roberts recycling
- Our quarterly raffles

AOB

Ursula Middleton asked for desktop easels that can be raised up for children who have V.I. These have been ordered in the meantime for £144 (everyone agreed with this).

Amanda mentioned money from the old PTA (not raised by us) is ring fenced in the school funds. The Finance Governor suggested and asked if we are happy to let the ring fence off that money and use it for the car park element and other big projects in school. Everyone was happy with this.

Gillian asked if there will be enough funding through grants to offer more than one residential per year so that children who have not been able to go (because of Covid) can go on a residential too.

Next PTA Meeting

Next meeting is booked for Thursday 05.05.2022 at 7.30pm via Microsoft Teams.

Nicole Luijnenburg

Attachments:

Finance summary March 2022

Summer fair summary 2019