

Year	Term 1	Term 2	Term 3
<p>2020 - 2021 OCR Life &amp; Living Skills</p>	<p><b>Recognising work areas in the wider community (NP)</b></p> <p>What we mean by the word role and work</p> <p>Identify how own interests fit the selected work role</p>	<p><b>Recognise different job roles in the community (NP)</b></p> <p>Names and roles of jobs in the community</p> <p>How we can work in the work place safely</p>	<p><b>Searching for job vacancies</b></p> <p>List different ways of applying for a job</p> <p>Identify the information necessary to complete a job application form</p>
	<p><b>N02 Recognising work areas in the wider community; Entry 1; Credits 3</b> <b>N11 Developing job search skills; Entry 2; Credits 1</b></p>		

Year	Term 1	Term 2	Term 3
<p>2020 - 2021 ASDAN Personal Progress</p>	<p><b>To be aware of different methods of applying for a job</b></p> <p>To list different ways of applying for a job</p>	<p><b>Identify the information necessary to complete a simple job application form</b></p> <p>Complete a job application form</p>	<p><b>Identify methods of communication</b></p> <p>Choosing appropriate communication methods for the workplace</p> <p><b>Understand how to follow instructions</b></p> <p>Follow a given set of instructions</p>
	<p><b>Developing skills for the workplace units</b></p> <p>Following instructions (DWF1; was FIS; transferable; credits 2)</p> <p>Getting things done (DWT1; was GTD; transferable; credits 2)</p> <p>Growing and caring for plants (DWCP; was GCP; transferable; credits 4)</p> <p>Health and safety (DWHS; was HAS; <b>not transferable</b>; credits 2)</p>		