

Year	Term 1	Term 2	Term 3
<p>2019 - 2020</p>	<p><u>Vocational Curriculum</u> Working towards BTEC Level 1 Certificate for IT Users (ITQ) Unit 101</p> <p>Unit 1: Improving Productivity Using IT</p> <p>Students will complete a project which involves selecting and using software to complete a task by creating a presentation on Chester Zoo.</p>	<p><u>Vocational Curriculum</u> Working towards BTEC Level 1 Certificate for IT Users (ITQ)</p> <p>128: Website Software</p> <p>Planning, creating and evaluating a website.</p>	<p><u>Vocational Curriculum</u> Working towards BTEC Level 1 Certificate for IT Users (ITQ)</p> <p>107: Using the internet (for pupils in first year)</p> <p>Bringing work together for submission. Some pupils may work towards the extended certificate.</p> <p>Completing or adding to existing portfolios in preparation for assessment.</p>
<p>2020 - 2021</p>	<p><u>Vocational Curriculum</u> Working towards BTEC Level 1 Certificate for IT Users (ITQ)</p> <p>107: Using the internet</p> <p>Students will explore how to use the internet effectively and efficiently.</p>	<p><u>Vocational Curriculum</u> Working towards BTEC Level 1 Certificate for IT Users (ITQ)</p> <p>123: Desk Top Publishing</p> <p>Students will create a leaflet to advertise India</p>	<p><u>Vocational Curriculum</u> Working towards BTEC Level 1 Certificate for IT Users (ITQ)</p> <p>109: Using Email</p> <p>Being able to use and manage email tools effectively and efficiently. Being safe while using email and applying email etiquette.</p> <p>Bringing work together for submission. Some pupils may work towards the extended certificate.</p> <p>Completing or adding to existing portfolios in preparation for assessment.</p>