

Dorin Park School

Terms of Reference for **Learning & Development** Team

The Learning & Development Team is expected to work within the following TOR:

1.0 General	<p>To elect a chair</p> <p>To appoint a clerk</p> <p>To undertake monitoring visits to the school</p> <p>To make regular reports to the Strategy Group and the FGB</p> <p>Meet at least 3 times each year</p>
2.0 Staffing	<p>To end the suspension of staff</p> <p>Ensure the school is meeting its legal obligations on safeguarding</p>
3.0 Curriculum	<p>To monitor the Curriculum policy</p> <p>To monitor progress against the curriculum and personnel targets of the SIP/SES</p> <p>To understand the performance data for the school</p> <p>To meet with the lead professionals within the school to gain an understanding of the scope of the curriculum targets and the activities the school is conducting to achieve success</p> <p>To undertake any necessary training (in or out of school) that is necessary to enable effective monitoring of targets</p> <p>To evaluate the extent of success at the end of the set timescale</p>
4.0 Target	<p>To monitor pupil achievement against published targets</p>
5.0 Discipline/ Exclusions <i>(see terms of reference for panel hearings)</i>	<p>To decide whether or not to confirm all permanent exclusions and fixed term exclusions where a pupil is either excluded for more than 15 days in total in a term, or would lose the opportunity to sit a public exam. (This may be delegated to the Chair/Vice Chair in cases of urgency – see new 2007 guidance)</p> <p>To direct the reinstatement of excluded pupils</p>

6.0 Admissions	To monitor pupil numbers and report to the Strategy Group
7.0 Collective Worship	To ensure that the school provides teaching of religious education for all pupils in accordance with the agreed syllabus or has informed parents of their right to withdraw their child To ensure the school provides an act of daily collective worship in accordance with the denominational nature of the school
8.0 School Organisation	Where determined by the Governing Board, to ensure that school lunch nutritional standards are met To discharge duties in respect of pupils with special needs by appointing a “responsible person”
9.0 Extended Services	To monitor the impact of any extended services provided against pupil achievement

Membership of the Learning & Development Committee

Quorum	3
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Governor 1	MARIA HARRIES
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Governor 2	ANGELA BLACK
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Governor 3	AMANDA HARTLEY
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Governor 4	BNAR SPENCER
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Governor 5	JANE HUGHES
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Associate	JANE MILLS
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Clerk	SHARON JONES
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Agreed by the Committee on:	22.11.18
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Review Date	AUTUMN 2019
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